



## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**To fund projects up to £1,000 without the need for matched funding**  
To fund up to 50% of projects costs of projects over £1,000  
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)  
Please contact your Community Area Manager before completing your application  
(See Section 3 for contact details)

1. Your organisation or group			
Name of organisation	Little Bedwyn Playing Field Trust		
Contact name	r		
Contact address			
Contact number		e-mail	i
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2. Your project			
Project Title/Name	Re-building of the Playing Field Wall		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The beautiful historic wall built on our playing field has collapsed and must be rebuilt in accordance with Wiltshire Council's stipulations. The project will preserve this important architectural feature in an area of outstanding natural beauty and will make our playing field safe and useable again, restoring our meeting place and leisure space.		
In which community area does your project take place? (Please give name - see section 3)	Pewsey		
We have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date April 2012	No <input type="checkbox"/>
We have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date April 2012	No <input type="checkbox"/>

Where will your project take place?	Little Bedmyn Playing Field	
When will your project take place?	As soon as we have raised funds	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?  <i>Important: Please do not type/write in paragraphs – This section is limited to 800 characters only (inclusive of spaces)</i>	The historic wall that borders our playing field collapsed early this year. We are required to rebuild it using very traditional methods. The wall is an important feature of our small village in an area of outstanding natural beauty, and the playing field acts as our village hall. It is an essential meeting place.	
How many people will benefit from your project?	Around 500	
How does your project demonstrate a direct link to the local community plan for your area (see <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a> ) or priorities of your area board?  Please provide a reference/page no.	<ul style="list-style-type: none"> <li>• Preserves the beautiful natural environment (p5)</li> <li>• Provision of a meeting place helps (p4/5) us to maintain our rural community</li> <li>• Supports sustainability (p4) (p33/8-7)</li> </ul>	
Any other information about your project. (limited to a 1000 characters)	<ul style="list-style-type: none"> <li>• The playing field of which it is part provides outdoor leisure facilities for the families in our community (P8/1.5) (P.25/6.8)</li> <li>• The wall provides a safe boundary between the playing field and the main road (P5)</li> <li>• The playing field and wall are currently unsafe to (P5) use fully, which detrimentally impacts our community</li> </ul>	
<b>To be completed ONLY where town/parish councils are making an application</b>		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

3. Management			
How many people are involved in the management of your group/organisation? Of these, how many are:			
Over 50 years	Male	<input type="text" value="4"/>	Female <input type="text" value="4"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female <input type="text" value="2"/>
Under 25 years	Male	<input type="text"/>	Female <input type="text"/>
Disabled People	Male	<input type="text"/>	Female <input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female <input type="text"/>
If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?			
How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need? <i>The beauty of a vital area of our village will have been <del>preserved</del> restored, we will have preserved an historic wall for the future and the playing field will once again be safe and fully useable.</i>			
Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?	Yes <input type="checkbox"/>	Date contacted CIB	No <input checked="" type="checkbox"/>
To whom have you applied for funding for this project (other than Wiltshire Council)?  <i>Please list with amount applied for and whether you have been successful</i>	Name of Funder	Amount Applied For	Amount Received
	<i>N/A</i>		
Have you or do you intend to apply for a grant from another area board within this financial year?  <i>If yes, please state which one(s).</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	

**4. Information relating to your last annual accounts (if applicable)**

Year ending: <i>31 December</i>	Month: <i>December</i>	Year: <i>2011</i>
A - Total income:	£	<i>1180</i>
B - Minus total expenditure:	£	<i>2308</i>
Surplus/deficit for year: (A minus B)	£	<i>1128 deficit</i>
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£	<i>1450</i>

**5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
<i>Excavate foundations</i>	£ <i>870</i>	Own fundraising/reserves	<i>C</i>	£ <i>1450</i>
<i>Remove debris</i>	£ <i>550</i>	<i>Fundraising</i>	<i>P</i>	£ <i>6,300</i>
<i>Build concrete foundations</i>	£ <i>1450</i>	<i>Parish/town council</i>		£ <i>400</i>
<i>Construct wall</i>	£ <i>6138</i>			£
<i>Regrade soil to base</i>	£ <i>125</i>	<i>Trusts/foundations</i>		£
<i>Work to low wall</i>	£ <i>500</i>			£
<i>Skip hire</i>	£ <i>500</i>	<i>In kind</i>		£
<i>Container hire</i>	£ <i>200</i>			£
<i>VAT</i>	£ <i>2,066</i>			
	£	<i>Other</i>		£ <i>250</i>
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£ <i>12,399</i></b>	<b>Total Project Income</b>		<b>£ <i>8,400</i></b>

<b>Total project income B</b>	£ <i>8400</i>
<b>Total project expenditure A</b>	£ <i>12,399</i>
<b>Project shortfall A – B</b>	£ <i>3,999</i>
<b>Grant sought from Wiltshire Council Area Board</b>	£ <i>4,000</i>

<b>Bank Details</b>	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- ~~Latest inspected/audited accounts or annual report of~~ Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
  - Child Protection     Safeguarding Adults
  - Public Liability Insurance     Equal opportunities
  - Access audit     Environmental impact
  - Planning permission applied for (date)    or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date:

27/7/2012

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

